







## School Supplies from Louisiana Office Supply Company

School supplies ordered from Louisiana Office Supply are packaged and delivered to your child's classroom before school starts! **Order online, by phone, or in person until July 15<sup>th</sup>. ORDER BY PHONE:** Call: 927-1110

**ORDER IN PERSON:** Visit Louisiana Office Supply at 7643 Florida Blvd., Mon – Fri, 8am to 5pm **ORDER ONLINE:** 

- 1. Visit ORDER.LOSCO.COM
- 2. Under the logo, click on: Please Login

Username: LES Password: tigercubs (both are case sensitive) Look at the Cart Count (top right), if any items are in the cart, **log out** and use one of the alternative usernames: LES1, LES2, LES3, LES4. Password: tigercubs

- **3. VIEW CART** and make sure it does not include any previously abandoned items before starting your order. *2 people can be in the site using the same username at the same time*.
- 4. Go to the top right corner of the screen click on Favorites then select All Grades

Home | Quick Order | Ink And Toner V | Favorites V | My Accounts V Manage Favorites Lists All Grades d Orders: 0

Grade	Pack #	Price (+ tax)*	Grade	Pack #	Price (+ tax)*
Pre-K	LESPK	\$63.00	3 <sup>rd</sup> grade Boy	LES3B	\$107.00
Pre-K Hearing Imp.	LESPKHI	\$75.00	3 <sup>rd</sup> grade Girl	LES3G	\$107.00
Pre-K Gifted	LESPKGIFT	\$74.00	3 <sup>rd</sup> grade Gifted Boy	LES3GIFTB	\$107.00
Kindergarten Boy	LESKB	\$54.00	3 <sup>rd</sup> grade Gifted Girl	LES3GIFTG	\$107.00
Kindergarten Girl	LESKG	\$54.00	4 <sup>th</sup> grade Boy	LES4B	\$86.00
Kindergarten Gifted	LESKGIFT	\$60.00	4 <sup>th</sup> grade Girl	LES4G	\$86.00
1 <sup>st</sup> grade Boy	LES1B	\$61.00	4 <sup>th</sup> grade Gifted	LES4GIFT	\$76.00
1 <sup>st</sup> grade Girl	LES1G	\$61.00	5 <sup>th</sup> grade Boy	LES5B	\$74.00
1 <sup>st</sup> grade Gifted	LES1GIFT	\$66.00	5 <sup>th</sup> grade Girl	LES5G	\$74.00
2 <sup>nd</sup> grade Boy	LES2B	\$66.00	5 <sup>th</sup> grade Gifted Boy	LES5GIFTB	\$56.00
2 <sup>nd</sup> grade Girl	LES2G	\$66.00	5 <sup>th</sup> grade Gifted Girl	LES5GIFTG	\$56.00
2 <sup>nd</sup> grade Gifted Boy	LES2GIFTB	\$62.00			
2 <sup>nd</sup> grade Gifted Girl	LES2GIFTG	\$62.00			

## 5. ADD ITEMS TO CART

- 6. VIEW CART again & make sure you are the only user on the site. ADD student's name in the comments field for each pack.
- **7. CLICK** Checkout. **Enter** parent's first & last name in the small box. Enter daytime phone number, email address, & zip code in the large box.
- 8. ENTER payment information. If you want to use AmEx, please call in your order. Debit & credit cards will be charged within 24 hours of placing your order. Do not abandon your cart after entering your credit card info! \*If ordering by June 17<sup>th</sup>, enter promo code LES for PTO to earn a \$5 credit!\*
- 9. Click "update changes" then click "place order"
- **10.** You will be given a reference number once your order is submitted.

\*Prices DO NOT include the \$10 Classroom Supply Fee, which is due by the first day of school.

We will receive a \$5 credit for each pack that is ordered & paid for by June 17<sup>th</sup>! Apply Promo Code LES at checkout.

